This evaluation form is to be filled out by community partner who has worked with a student on a community-based learning project. This information will be shared with the student(s), faculty member, and staff at the Office of Civic and Community Engagement.

Student(s) name _____   **Date** _____

Course or program name _____   **Faculty member**_____

Community partner _____   **Direct supervisor**_____

Product or materials provided to community partner _____

Please use the following rating scale for your answers. After every question, you will have the opportunity to add comments.

Not applicable	Strongly agree	Agree	Disagree	Strongly disagree
0	1	2	3	4

_____ 1. The student(s) followed organizational rules, procedures, and policies, including confidentiality and respect for cultural norms.

Comments?

_____ 2. The student(s) accepted supervision and engaged in mutual feedback as appropriate.

Comments?

_____ 3. The student(s) met time and duty commitments and provided notice when unable to do so.

Comments?

_____ 4. The student(s) communicated with you in a timely and appropriate manner.

Comments?

_____ 5. The student(s) provided you with any products that were promised.

Comments?

_____ 6. The student(s) met with you at appropriate intervals including mid-way through the project.

Comments?

Please answer the following three open-ended questions:

7. Would you comment on the student's growth over time in your setting?

8. Would you comment on the relationship with the University of Miami faculty/staff member who advised this student?

If you received this evaluation via email from the Office of Civic and Community Engagement, you may return it that way. Alternatively, you can put it in an envelope and give it to the student to return to the course faculty member. If you have any questions, please contact the University of Miami's Office of Civic and Community Engagement at (305)284-6626 or civicengagement@miami.edu

Thank you!

This evaluation form was adapted from a model developed by the Harward Center for Community Partnerships at Bates College.